



INFORMAL VOLUNTEERS DAY

Dear Friend and <<Partner's First Name>>,

Lots of people have said that they want to volunteer but can't do it during the week due to commitments. In response to this, we are going to have an informal volunteers day on **SATURDAY 22ND**.

PROCESS

Unlike the formal days, this is an open gate day. If you can manage it, then simply pop along to The Swan and donate some of your valuable time. Gates will open at 9am and will close about five-ish.

Please dress appropriately. As most know, the site resembles a building site more than a pub at the moment. This will be changing quite rapidly as we get nearer to the opening day. We are on the home run!

All we ask is to sign in and make yourself known to someone in a Swan T-shirt. If you haven't attended one of the formal days, then we will give you a brief safety overview and ask you to sign a form. And then you are set to go ...

Once you are signed in, and had the briefing if required, then you can pick from one of the many tasks that are needing done. First come, first served but we will try and match skills as much as possible.

On getting your task, you will be provided an overview of what is required. You will then be set loose to find the appropriate tools, etc. and get started. If you have any questions or need help, just shout up.

If you do need help or the task turns out to be larger than thought, please don't worry. Hopefully we will find you a buddy or two to work in a wee team to make sure it gets done.

TASKS

Here are some of the tasks that are required to be done this weekend. We need:

- at least three people to do cleaning duty in the bar area to make it as good as possible for the plumbers and also allow the underfloor insulation to be laid.
- three or more to pull down the ceiling in bedroom two and remove all the rubble to the skip (#7).
- two to work on cleaning and prepping the front windows.
- someone to start dismantling bits at the old door in the ladies loo (sorry, palour) and the alcove door.
- someone to lift the floor boards in the ground floor hall.
- a couple of people to spray boron on to the exposed rafters in the bar and also respray under the stairs to the school room.
- some to sit in the sun, do wire stripping and have a little chit -chat.

We will have lots of other jobs too. They will be up on the whiteboard when you come through the gates. If all are allocated, don't worry as we have loads more available.

NEXT WEEK

At the start of the week Peter the Builder, and Rob and Scott the Plumbers will be in working in the bar area and through to the kitchen. The provider of the cellar equipment is in on Wednesday. And so forth. We need to be ready for them to prevent delays.

BE AWARE

We have limited toilet and running water on site at the moment. Also there is no parking available. Safety first please. And enjoy yourselves.

WINDSOR AND ETON EXPRESS

Our friends at The Express have just published an article online. It will be front page news tomorrow in the paper available at a good newsagent close to you

(if in Windsor and Eton that is). More about that in the weekly update on Friday.

Windsor & Eton Express

Apologies for the long email, it's the first time we have tried this. It's also a bit of a last minute decision due to the amount of feedback and offers of help we are receiving. Your time and help continue to be appreciated.

Warm regards,

Marilyn, Ian and Ken

For and on behalf of the The Friends of The Swan

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