



INFORMAL VOLUNTEERS DAY

Dear Friend and <<Partner's First Name>>,

Lots of people have said that they want to volunteer but can't do it during the week due to commitments. In response to this, we are going to have an informal volunteers day on SUNDAY 30TH.

The plumbers have been in this week and done their magic. The building inspector has been in and given the green light to proceed. Now we are starting to do the insulation ready for the last of the sub-floor to go down on Monday.

PROCESS

Unlike the formal days, this is an open gate day. If you can manage it, then simply pop along to The Swan and donate some of your valuable time. Gates will open at 11am and will close about four-ish.

Please dress appropriately. As most know, the site resembles a building site more than a pub at the moment. This will be changing quite rapidly as we get nearer to the opening day. We are on the home run!

All we ask is to sign in and make yourself known to someone in a Swan T-shirt. If you haven't attended one of the formal days, then we will give you a brief safety overview and ask you to sign a form. And then you are set to go ...

Once you are signed in, and had the briefing if required, then you can pick from one of the many tasks that are needing done. First come, first served but we will try and match skills as much as possible.

On getting your task, you will be provided an overview of what is required. You will then be set loose to find the appropriate tools, etc. and get started. If you have any questions or need help, just shout up.

If you do need help or the task turns out to be larger than thought, please don't worry. Hopefully we will find you a buddy or two to work in a wee team to make sure it gets done.

Any problems, just shout for Ian and he will help you out :)

TASKS

Here are some of the tasks that are required to be done this weekend. We need:

- Insulation cut and installed in the bar floor; instructions will be given but you will need to bring a saw and a tape measure to join in.
- Move the floor boards from the back of the yard into the bar area.
- If you have a head for heights, then go up to roof and clear out the gutters and importantly the gullies. If you have time, take of the tarpaulin on the roof so that we can do a small repair next week whilst it is sunny.
- As we get closer to opening, we need to improve the appearance of the pub. Thus sanding down windows is now becoming a priority for us as we do want the old girl to look her best.
- We do need some to sit in the sun, do wire stripping and have a little chit - chat. We have found umbrellas so you can be protected from the sun.
- And if you have a sander, you can always start the cleaning/sanding of the benches that we will need for the courtyard to sit and have a drink on.

We will have lots of other jobs too. They will be up on the whiteboard when you come through the gates. If all are allocated, don't worry as we have loads more available.

BE AWARE

We have limited toilet facilities on site at the moment. Also, there is no parking available. BUT we do have running fresh water now! As it is liable to be a very sunny day, please take appropriate precautions – sun block, shades and hats may be required. Safety first please. And please do enjoy yourselves.

VOLUNTEERS DAY ON THE 6TH

Please remember that we will be having a more formal volunteers day on Saturday 6th. More information will be provided in the weekly email.

THANKS

Apologies for the long email, just want to make sure that we cover as much as possible. This worked really well last weekend and we had a lot of help. It moved things along really nicely. We hope to do the same again. Your time and help continue to be appreciated. THANK YOU!

And by the way, if you are passing by please pop in and say hello!

Warm regards,

Marilyn, Ian and Ken

For and on behalf of the The Friends of The Swan

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