

The Swan

VOLUNTEER DAY ON SATURDAY

Dear Friend and <<Partner's First Name>>,

Our next volunteer day is on **Saturday 6th July**.

Things are moving quickly. The plumbers have been back in, the electricians too. We now even have a floor in the bar area. BUT we are not finished yet and need your help to get the pub ready.

TASKS TO BE DONE

As we are now closing in on the first day of trading, we have a plethora of tasks to be done. The list below is not extensive but gives you an idea of what is required.

1. Sand windows and make them look sexy.
2. "First coat" of thinned paint on the new plaster.
3. Sand the picnic benches.
4. Back fill and cement trench in gents loo.
5. Clear gutters and gullies.
6. Back fill and cement trench in the hall.
7. Remove old external wiring from the building.
8. Clear/clean/paint external wall with new cooler
9. Remove kitchen extractor and board up window.
10. Organise the storage facilities.
11. General tidying.
12. Potentially putting up plasterboard in the bar.
13. And of course wire stripping!

There are a lot more tasks that need done.

FORMAT FOR THE DAY

We will be having the normal two sessions with the start times of **9am** and **12:45pm**. As usual, we will have a quick safety briefing before allocating tasks and getting stuck in. These sessions allow us to coordinate work and tackle bigger jobs needing multiple people.

For those that can't commit a full morning or afternoon, you can also pop in for an hour or more and join in. After a quick briefing, you'll be able to get started.

All are very welcome. Your time and help is appreciated.

REGISTERING

To get an idea of numbers, if you are thinking of coming along please could you quickly fill in the following form. Thanks in advance.

[Registration Form](#)

Hope to see you on Saturday!. Once again, thanks for your help.

Warm regards,

Lexie Sparks

Volunteer and Site Coordinator

For and on behalf of the The Friends of The Swan

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